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Getting Started

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Member and Registrar Services Manager



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Registrar application process (1)

- Process is available to current registrars and organisations new to Nominet
- Current registrars enter the process via their online service
- New applicants enter from our web page
- Information required:
 - Full organisation details
 - Account administration contact
 - Password
- Online account created

Registrar application process (2)

- Provide specific ENUM contacts
- Use an alternative trading name if required
- Agree to our terms & conditions
- Complete compliance questions
- Make payment of the accreditation fee
 - £350 per annum





Evidence of compliance

Make registrants aware of your T&Cs

- Display ENUM registration and renewal charges
- List related charges, timescales and how you make registrants aware of any changes to them
- Display details of method, availability and cost of customer service
- Give details of telephone and email support
 - Not premium rate 09XX or 08XX
- Have a published code of practice including a complaints procedure



Evidence of compliance

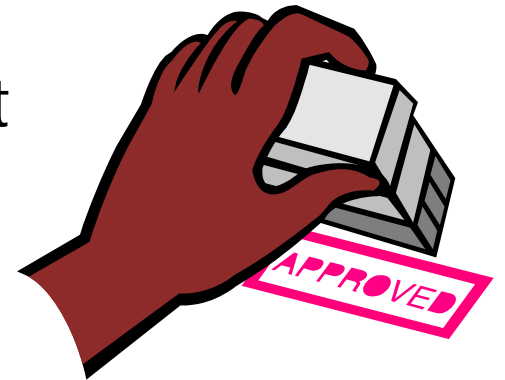
- Notify us of any current regulatory investigations
 - OFCOM fines
 - Outstanding court judgements
 - Ongoing legal action
- Copy of indemnity insurance certificate
 - £500,000 cover
- Appear on Data Controller's Register



Next step.....

If the information provided is acceptable:

- Applicant is required to take a test to show an understanding of ENUM, EPP and our business practices
- ENUM registrar 'tag' is allocated
- Confirmation email sent to applicant
- ENUM registrar service added to your online account





- Our support advisors will follow up your application and keep in touch with you
- You can re-sit the test
- If the application is not successful we will give a full refund of the accreditation fee





Fees

- ENUM registration and renewal fees will be charged to your online account on the 8th of each month
 - registration and first number £5.00+VAT
 - each additional number in contiguous range £0.10+VAT
- All charges are for 1 year period

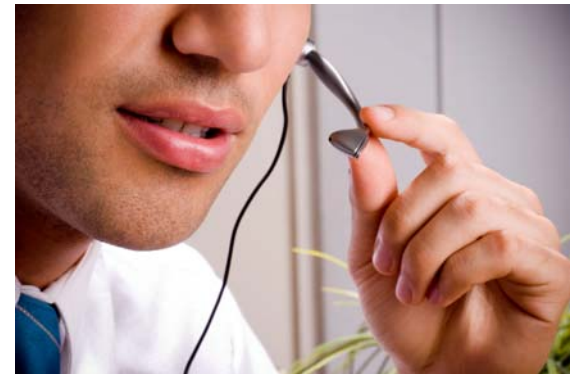
Support

- 1st line - MaRS support - 01865 332233
 - General enquiries
 - Application or accreditation process
 - Online ENUM registrar test
 - ENUM registrar agreement
 - Use of your online account
- 2nd line – Registrar systems support
 - EPP & data structure
 - Nameservers
 - tokens
 - enumsupport@nominet.org.uk



Support & Re-accreditation

- Telephone and email support is available during business hours
- Out of hours support for emergencies
- The accreditation process is repeated annually to ensure that the information supplied at the application stage is still valid



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Any questions?



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